

VILLAGE BOARD OF TRUSTEES
REGULAR MEETING
JUNE 18, 2019

Chairman Peterson called the meeting to order at 6:00 PM. Board members had been given the agenda and supporting documents, and notices were posted at the Village Office, Ceresco Post Office, and CerescoBank. Peterson pointed out the Open Meeting Law Act posted on the wall in the Board Chambers. Answering roll call: Peterson, Hartshorn, Custer, Rupe and Wilson. Also present: Steve Anderson, Jennifer Davison, Dave Henke, Terry Miller, Patti Schnieder, Lynn Maxson, Brian Roland and Joan Lindgren.

Hartshorn moved to approve the May 21, 2019 minutes with the attachments as presented. Wilson seconded. Voting Yes: Hartshorn, Wilson, Custer, Rupe and Peterson. No: none. Motion carried.

Lindgren reviewed an updated map from Zito Media with 10 fiber pedestals along the south side of Main Street. After reviewing the location with the contractor, Lindgren has asked Zito to reconsider putting the fiber underground and go above ground on the utility poles.

Lindgren reviewed that Nikki Grasma with Suez couldn't attend this meeting to review the water tower maintenance program. Discussion held. Further discussion will be held at the July meeting with Grasma.

Rupe reviewed grants for the 2020 Waste Reduction and Recycling Incentive, Scrap Tire, and Litter Reduction and Recycling programs through the NDEQ. Rupe will contact the department for further information.

Roland reported 1) WWTP pump is now in service. 2) The pitless pump will be put in soon. 3) State water inspection is scheduled for tomorrow. 4) WWTP multi probe for the scum pit is broken. Cost is \$1,896.00.

Hartshorn moved to approve the purchase and replacement of the multi probe for the scum pit from HOA Solutions for \$1,896.00. Custer seconded. Voting Yes: Hartshorn, Custer, Rupe, Wilson and Peterson. No: none. Motion carried.

An email from Jared Nelson with the Lower Platte South NRD regarding the old railroad right-of-way and the creek banks was reviewed. The creek channel east of the park is eroding, and it is suggested that the grade of the creek first be stabilized to prevent further headcutting. Also to allow 10 feet or more of vegetation to grow along the creek banks. The Village needs to protect the Elm Street bridge, the sanitary sewer line and water main which pass under the creek. If the NRD cost shares, the Village cost could be about \$25,000 - \$30,000. This will be looked at during budget. The NRD noted there hasn't been any disturbance to the railroad right of way channel. Lindgren noted that Klute doesn't need to use the area anymore, since they purchased property in Lincoln. The initial concern came from a complaint by a neighboring property.

The CYRA Agreement was reviewed. Discussion held. Concerns of the bathrooms not being cleaned and not being notified of canceled games were shared. Custer and Rupe will finalize the Agreement.

Peterson reviewed that there are five applications for employment. One applicant worked for the Village previously. Tabled to later in the meeting.

Hartshorn asked when the street projects will be started, and also to check the culverts and ditches for drainage, especially on Ash, South 4th and Beech.

Anderson shared the police report, including concerns of kids driving golf carts, community service hours, and the fireworks display moved to the east side of the highway.

Hartshorn moved to enter executive session to talk about part time help hiring. Peterson seconded. Voting Yes: Hartshorn, Peterson, Custer, Rupe and Wilson. No: none. Motion carried.

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Chairman Peterson announced the purpose of the closed session is to talk about part time help hiring and commenced at 7:00 PM.

Chairman Peterson resumed Regular Session at 7:11 PM from the closed session to talk about part time help hiring.

Hartshorn moved to offer Matt Bower the maintenance worker II position at the part-time level. Custer seconded. Voting Yes: Hartshorn, Custer, Rupe, Wilson and Peterson. No: none. Motion carried.

Hartshorn moved to have the Maintenance Subcommittee interview additional candidates for more part time help. Wilson seconded. Voting Yes: Hartshorn, Wilson, Rupe, Custer and Peterson. No: none. Motion carried.

The building inspector report was reviewed. Hartshorn moved to approve the building inspector report. Rupe seconded. Voting Yes: Hartshorn, Rupe, Wilson, Custer and Peterson. No: none. Motion carried.

A request from Randy Daniel to have the building permit fee waived for his new fence was discussed. The cost of the building permit for his fence is \$23.50. Daniel has removed the old fence at Friendship Park and is constructing a new fence for the park. He is paying for the full cost of this fence, which is \$1,000.

Wilson moved to waive the fence fee for Randy Daniels. Rupe seconded. Discussion held. Voting Yes: Wilson, Rupe and Custer. No: Peterson. Abstain: Hartshorn. No: none. Motion carried.

Hartshorn moved to approve the Treasurer's Report as presented. Rupe seconded. Voting Yes: Hartshorn, Rupe, Wilson, Custer and Peterson. No: none. Motion carried.

Claims were reviewed. Rupe moved to approve the claims as presented. Peterson seconded. Voting Yes: Rupe, Peterson, Hartshorn, Custer and Peterson. No: None. Motion carried. The approved claims are as follows: A-Team Pest Control \$60.00/gen; AFLAC \$432.72/ins; All Over Doors \$1,395.00/fire; Ameritas Life \$51.78/ins; Blue Cross & Blue Shield \$2,812.09/health ins; Bromm, Lindahl, ET AL \$58.00/gen; Card Services \$106.99/wat, sew; Carquest \$50.16/st; Cash \$91.76/gen, st, sew, wat; Ceresco 60+ \$70.50/gen; Midwest Fireworks Wholesalers \$1,500.00/gen; Barco Municipal Products \$164.22/prk; Bomgaars \$61.47/st, prk; Delta Dental \$228.65/ins; FES \$500.00/gen; First Bankcard \$860.63/lib, sew, wat, pol, prk gen; Frontier Coop \$1,113.95/fuel and propane; FRY-TEK \$292.50/fire; Gerry Trout \$75.00/gen; Helena Chemical Company \$300.00/Prk; Husker Lock \$135.00/gen; Interstate All Battery \$13.50/fire; Jackson Services \$143.15/uniforms & mats; Kriha Fluid Power \$122.45/st; Menards \$34.99/st; Midwest Laboratories \$182.83/sew; Municipal Supply of Omaha \$896.22/wat, sew; Nebraska Department of Revenue \$1,628.20/sales tax; Nebraska Sports \$135.00/prk; Office Depot \$135.89/gen; OPPD \$4,688.94/electricity; Platte Valley Equipment \$35.87/prk; Potter's Landscaping \$260.00/prk; Ramada Inn Midtown \$1,755.00/fire; Sam's Club \$352.16/lib, gen, st; Sandy Tvrdy \$215.00/gen; Saunders County Clerk \$231.56/gen; Schwarz Paper \$627.53/prk, st; Sid Dillon Ford \$711.44/wat, sew; Sunbelt Rentals \$61.00/sew, prk; U.S. Post Office \$70.00/postage; Verizon Wireless \$163.94/phones; Wahoo/Waverly Adv \$129.15/gen; Wahoo Metal Products \$31.80/st; Waste Connections \$5,202.42/trash; Windstream \$385.05/phones; Zee Medical \$112.05/gen, pol; Chase NYC \$19,550.00 debt service & interest; Bank Payroll Liabilities: American Funds Investment \$836.48; Nebraska Department of Revenue \$627.59; United States Treasury \$4,541.22; Other Payroll Liabilities \$727.40; Payroll \$15,095.48

Lynn Maxson with the Tree Board reviewed that there is one more tree to be planted. A bid has not been turned in yet for removing the tree by the Scout Hall.

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Hartshorn moved to accept the Library Report as presented. Rupe seconded. Voting Yes: Hartshorn, Rupe, Wilson, Custer and Peterson. No: none. Motion carried.

Rupe moved to accept the Fire Department's Report as presented. Hartshorn seconded. Voting Yes: Rupe, Hartshorn, Custer, Wilson and Peterson. No: none. Motion carried.

Wilson reviewed he has talked with Dean Swanson regarding the corner lots at 1st and Spruce for a new Fire Department. He is willing to sell the lots for \$160,000. Discussion held. Peterson questioned the damage to the Fire Department garage doors.

Proposals for asphalt sealing from NL Driveway Maintenance, BESTCO Services, and APMS, Inc were reviewed. The Street Subcommittee will review and give a recommendation next month.

Hartshorn will check in to 2-10' gates for the compost site.

Hartshorn reviewed adding a reference to the Maintenance Worker II job description as part time or temporary/seasonal as designated when the Village Board hires.

Hartshorn reviewed a social media policy for the Personnel Policies. Discussion held. Rupe will provide a social media policy for review next month.

Use of the groomer by Chris Sabatka during a CYRA ball tournament was discussed. The Board agreed that no one but Village employees will be allowed to use the groomer.

Hartshorn moved to enter in to the contract with Erickson and Brooks to do the budget, not to exceed \$3,100.00 for the 2019-2020 budget year. Rupe seconded. Voting Yes: Hartshorn, Rupe, Custer, Wilson and Peterson. No: none. Motion carried.

Engineering proposals for the Hunter Subdivision from JEO and Olsson Associates were received. Hartshorn and Peterson will review for the July meeting.

Terry Miller with Saunders County Emergency Management was present to review the updated emergency plan draft. Every five years the County revises the local emergency operation plan, which includes all cities and villages in the county. Training is available for local officials on their roll in a disaster. Miller asked the Board to review the plans and submit any needed changes to Lindgren. Miller reviewed AlertSense, which allows Saunders County to send notifications of severe weather, etc.

Jennifer Davison was present to request a portion of the alley to the east of 206 Ash, the new house being built for her mother, to be closed. Discussion held. Ordinance 6-218 regarding the vacating of public ways was given to Davison. Tabled to next meeting.

Patti Schnieder with gWorks was present to review SimpleCity, a cloud asset management software. The board agreed to have Roland and Lindgren demo the system.

Hartshorn reviewed there are bushes obstructing the view at the corners of 2nd & Main. The Police will be asked to contact the property owners.

Closing streets for the Ceresco Days parade was discussed.

Peterson moved to extend the meeting 5 minutes. Hartshorn seconded. Voting Yes: Peterson, Hartshorn, Rupe, Custer and Wilson. No: none. Motion carried.

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Wilson moved to approve the closing of 2nd Street from Main to Oak, and Spruce Street from 1st to 3rd on Friday, July 12th from 5 PM to 8 PM for the parade. Custer seconded. Voting Yes: Wilson, Custer, Rupe, Hartshorn and Peterson. No: none. Motion carried.

Lindgren mentioned 1) The Women's Suffrage Centennial, which will be placed on the July agenda.
2) Mike Limberg having flooding from the school ballfield. He will be asked to contact the school.

Peterson moved to adjourn at 9:05 PM. Wilson seconded. Voting Yes: Peterson, Wilson, Custer, Rupe and Hartshorn. No: none. Motion carried.

Scott Peterson, Chairman
Joan Lindgren, Clerk